



**Texas Education Agency  
Policy Committee on Public Education Information  
Tuesday, October 27, 2015**

Wm. B. Travis Building, G-100, PDC7  
1701 N. Congress Avenue  
**10:00 a.m. – 2:00 p.m.**

**Meeting Minutes**

**1. Call to Order** **Mary Ann Whiteker (Chair)**

Mary Ann Whiteker called the PCPEI meeting to order at 10:00 A.M.

Roll call of the PCPEI members meeting attendees was taken.

PCPEI Members Present

Mary Ann Whiteker	Paul Clore
Daniel Amador	Ray Coghurn and Evelyn Jenkins
Judi Sparks for Ronny Beard	Marcus Zorolla for Brian Gottardy
Gabrielle Lemonier for David Harris	Danny Lovett
Shelia Straughan for Scott Niven	Paul Norton
Berhl Robertson and Terry Driscoll	Mary Beth Matula and Dawn Cummings
Mary Beth Matula and Dawn Cummings	Toni Waldo for Wade Wesley
Gilbert Trevino and Christina Chesshir	Janet Spurgin
Bernadette Cardenas	Mary Morgan for Clyde Steelman

ITF Member Present

David McKamie

TEA Staff Present

Melody Parrish	Terri Hanson
Bryce Templeton	Fernando Garcia
John Reese	Leanne Simons

**2. Approve Minutes from the July 27, 2015 PCPEI Meeting** **Action Item**

Mary Ann Whiteker introduced the PCPEI meeting minutes from the July 27, 2015 PCPEI meeting and asked for any comments or corrections. Danny Lovett made a

motion to approve the July 27, 2015 PCPEI minutes as presented. Paul Clore seconded the motion and the motion passed unanimously.

**3. ITF Report to PCPEI Committee**

Presentation of action item recommendations from the September 22 and October 13, 2015 ITF Meetings

Action Items

**Presented by David McKamie, Information Task Force Vice Chair**

**Part A: ITF Business from the September 22, 2015 ITF Meeting**

**1. House Bill 1867 – IEP Continuer Indicator Code**

**Action Item**

Senate Bill 1867 (2015) added TEC §39.053(g-2) which requires the agency to remove certain students receiving special education services from longitudinal rates calculated for state accountability. These exclusions apply to students who (1) are at least 18 years of age as of September 1; (2) have satisfied credit requirements for high school graduation; (3) have not completed their individualized education program (IEP); and (4) are enrolled and receiving IEP services. This is a change from current law in that currently, students who continue to enroll in high school after a class's expected graduation date are included in longitudinal rates calculated for state accountability; this continuing student's group includes students with IEPs that specify continued high school enrollment. TEC §39.053(g-2) excludes the special education students specified from longitudinal rate calculations.

Fernando Garcia presented a TSDS-PEIMS proposal for the collection of a new data element, an IEP Continuer Indicator code for the 2016-2017 school year. The data element would be collected in the fall PEIMS submission only, and would be reported *only* if the student met the following criteria:

- 1) The student's age on September 1 of the current school year is greater than or equal to 18.
- 2) The student's Special Ed. Indicator code is '1', and
- 3) The student's As-of-Status-Code is "B", "C", "D", "E", "F", or "G".

**Proposed TSDS-PEIMS Changes (Effective 2016-2017 School Year):**

- Add a new data element E1564 IEP-CONTINUER-INDICATOR-CODE to the StudentCharacteristics Complex Type (within the StudentExtension Complex Type).
- Apply Code Table C088 to the E1564 data element.
- Add new validation rule 40100-0150 to ensure the highest level of data quality possible.

**ITF Discussion**

ITF asked what value would be submitted for Sept. 1 age if the student was less than 18 years old. TEA staff stated that students whose September 1 age is not at least 18 will not be permitted to report this data element with a value of "1". Code "0" will be required in this instance.

ITF asked questions regarding the information presented for the IEP-CONTINUER-INDICATOR-CODE data element. For Submission 1, the document show that a 'null' value is not allowed. Since the data element is optional, 'Can Be Blank' should be 'YES'. TEA staff agreed with the ITF members and Fernando Garcia indicated that the documentation would be updated to reflect that the IEP-CONTINUER-INDICATOR-CODE can be reported as blank for Submission 1. This change will be included in the presentation to the PCPEI committee on October 27.

Dennis Telas asked to confirm that any student reported with a value of '1' for the IEP-CONTINUER-INDICATOR-CODE will be excluded from the completion rate calculation. Linda Roska confirmed that these students will be excluded from the state completion rate, but, that they will be included in the federal completion rate.

Keitha Ivey asked to confirm that the IEP-CONTINUER-INDICATOR-CODE will be collected in the fall of the 2016-2017 school year and that it will affect the completion rate calculations that occur for the 2016-2017 accountability ratings that use the 2015-2016 graduates. Linda Roska confirmed this statement. Nancy Dunnam requested that more verbiage be added to further explain this bill requirement. Linda responded that the data element definition will be revised to further clarify the bill requirement.

Dennis Telas asked if the students being reported with the IEP-CONTINUER-INDICATOR-CODE needed to also be reported with a student leaver record. Linda Roska stated no. The leaver reporting is separate from the reporting of the IEP-CONTINUER-INDICATOR-CODE.

Dennis Telas asked if a student is coded as a '1', for one year, then must the student be reported as a '1' for the IEP-CONTINUER-INDICATOR-CODE for each subsequent year that the student returns to enrollment until graduation or leaving enrollment for TEA to continue excluding the student from the completion rate calculation. Linda Roska stated that is the case.

#### **ITF Action**

Dennis Telas made a motion to approve the addition of the new E1564 IEP-CONTINUER-INDICATOR-CODE data element to the StudentCharacteristics Complex Type (within the StudentExtension Complex Type) and to use code table C088 for the data choices for the 2016-2017 school year.

Kathleen Freeman seconded the motion, and the motion was passed unanimously.

#### **PCPEI Discussion**

None.

#### **PCPEI Action**

**Motion:** Paul Clore made a motion to approve the addition of the new E1564 IEP-CONTINUER-INDICATOR-CODE data element to the StudentCharacteristics Complex Type (within the StudentExtension Complex Type) and to use code table C088 for the data choices for the 2016-2017 school year.

Danny Lovett seconded the motion.

**Vote:** The motion passed unanimously.

## **2. TREx Data Reporting Changes**

## **Action Item**

The Texas Education Agency has determined that another release of TREx for the 2015-2016 school year will occur on December 12, 2015. The purpose of the release of TREx is to accommodate the recent legislative changes related to the SB 149 Individual Graduation Committee Assignments, the code table changes related to SB 107 (Discipline Reason Action Codes), the code table changes related to HB 2398 (De-criminalization of Truancy), and code table changes related to HB 5 (Foundation High School Program).

### **TREx Data Reporting Changes - Part 1 (re: Senate Bill 149)**

In the July 14, 2015 ITF meeting, the ITF committee made recommendations to approve the addition of the following data elements and code table related to SB 149:

- E1561 – Number of Students Reviewed by IGC
- E1562 – Individual Graduation Committee Graduate Code
- E1563 - Individual Graduation Committee Review Code
- C201 - Individual Graduation Committee Code

Bryce Templeton presented this information and explained that of these changes, data element E1563 and code table C201 need to be added to the TREx system so that students who have not yet graduated can be identified by a receiving school district as a student who has been assigned an Individual Graduation Committee. The remaining data elements are not needed for the TREx system.

### **ITF Discussion**

None.

### **ITF Recommendation**

ITF made a recommendation to approve the addition of the PEIMS data element E1563 data element (Individual Graduation Committee Review Code) and the corresponding code table C201 (Individual Graduation Committee Code) to the 2015-2016 TREx system data standards for the December 12, 2015 release.

### **PCPEI Discussion**

Terri Hanson clarified for the PCPEI members that the E1563 data element (Individual Graduation Committee Review Code) is only reported for the fall submission effective with the 2015-2016 school year and does require schools to report data from prior school years.

### **PCPEI Action**

**Motion:** Judi Sparks made a motion to approve the addition of the PEIMS data element E1563 data element (Individual Graduation Committee Review Code) and the corresponding code table C201 (Individual Graduation Committee Code) to the 2015-2016 TREx system data standards for the December 12, 2015 release.

Toni Waldo seconded the motion.

**Vote:** The motion passed unanimously.

## **TREx Proposal - Part 2 (re: Senate Bill 107)**

In the July 14, 2015 ITF meeting, the ITF committee made a recommendation to approve the following changes to the PEIMS code table C165 – Disciplinary Action Reason Code as a result of changes approved by SB 107.

The following codes in PEIMS code table C165 were revised:

11: Brought a Firearm to School – TEC 37.007(e) or Unlawful Carrying of a Handgun under Penal Code 46.02 – TEC 37.007(a)(1)

12: Unlawful Carrying of an Illegal Knife under Penal Code 46.02 – TEC 37.007(a)(1) (Illegal knife - blade longer than 5.5 inches)

13: Unlawful Carrying of a Club under Penal Code 46.02 – TEC 37.007(a)(1)

14: Conduct Containing the Elements of an Offense Relating to Prohibited Weapons Under Penal Code 46.05 – TEC 37.007(a)(1)

The following code was deleted from code table C165:

50: Used, Exhibited, Or Possessed A Non-Illegal Knife As Defined By Student Code Of Conduct And As Allowed Under TEC 37.007. (Knife blade equal to or less than 5.5 inches)

Bryce Templeton presented this information and stated that these C165 Code Table changes (revisions and deletion) need to be updated in the applicable TREx system code tables (TC07 – Discipline Action Reason) for the December 12, 2015 release. It does not make sense for the PEIMS Disciplinary Action Reason code table to be out of sync between the PEIMS and TREx systems.

### **ITF Discussion**

None.

### **ITF Recommendation**

ITF made a recommendation to approve including the revisions for Disciplinary Action Reason Codes 11, 12, 13, and 14, and the deletion of Disciplinary Action Reason Code 50 in the 2015-2016 TREx system data standards code table (TC07) for the December 12, 2015 release.

### **PCPEI Discussion**

None

### **PCPEI Action**

**Motion:** Paul Clore made a motion to approve including the revisions for Disciplinary Action Reason Codes 11, 12, 13, and 14, and the deletion of Disciplinary Action Reason Code 50 in the 2015-2016 TREx system data standards code table (TC07) for the December 12, 2015 release.

Shelia Straughan seconded the motion.

**Vote:** The motion passed unanimously.

### **TREx Proposal - Part 3 (re: House Bill 2398)**

In the July 14, 2015 ITF Meeting, the committee made recommendations to approve changes to the PEIMS code tables C165 - Disciplinary Action Reason Code and C164 - Disciplinary Action Code as a result of HB 2398. The following code table changes were approved:

#### **PEIMS Code Table C164 – Disciplinary Action Code**

##### **Deletions:**

16 – Truancy (failure to attend school) charges filed in Juvenile Municipal or Justice of the Peace court and a ~~fine was~~ assessed

17 – Truancy (failure to attend school) charges filed in Juvenile Municipal or Justice of the Peace court and ~~no fine was~~ assessed

##### **Addition:**

29 - Truancy Complaint Filed in Truancy Court (includes County Court, Justice of the Peace Court, or Municipal Court)

#### **PEIMS Code Table C165 – Disciplinary Action Reason Code**

##### **Deletion:**

43 - Truancy (failure to attend school) – Student is at least 12 years old with at least 3 unexcused absences – TEC § 25.094

##### **Revision:**

44 - Truancy (failure to attend school) – Student is at least 12 years old and less than 19 years old with 10 unexcused absences – Texas Family Code 65.003.

Bryce Templeton presented this information and stated that the PEIMS data standards code table changes approved for code tables C164 and C165 (revisions and deletions) need to be updated in the applicable 2015-2016 TREx system data standards code tables (TC06 – Discipline Action and TC07 – Discipline Reason) for the December 12, 2015 release. It does not make sense for the PEIMS Disciplinary Action and Disciplinary Action Reason code tables to be out of sync between the PEIMS and TREx systems.

#### **ITF Discussion**

None.

#### **ITF Recommendation**

ITF made a recommendation to approve the deletion of Disciplinary Action Reason Codes 16 and 17 and the addition of Disciplinary Action Reason Code 29 to the TREx Discipline Action code table (TC06) and the deletion of Disciplinary Action Reason Code 43 from the TREx Discipline Action Reason code table (TC07) for the 2015-2016 TREx system data standards for the December 12, 2015 release.

#### **PCPEI Discussion**

None

#### **PCPEI Action**

**Motion:** Danny Lovett made a motion to approve the deletion of Disciplinary Action Reason Codes 16 and 17 and the addition of Disciplinary Action Reason Code 29 to the TREx Discipline Action code table (TC06) and the deletion of Disciplinary Action Reason Code 43 from the TREx Discipline Action Reason code table (TC07) for the 2015-2016 TREx system data standards for the December 12, 2015 release. Judi Sparks seconded the motion.

**Vote:** The motion passed unanimously.

**TREx Proposal - Part 4 (re: House Bill 5, 83<sup>rd</sup> legislative session)**

In the July 14, 2015 ITF Meeting, the committee made recommendations to approve changes to the PEIMS C062 Graduation-Type code table as a result of changes approved under HB 5, 83<sup>rd</sup> legislative session. The following additions were approved for PEIMS code table C062:

**PEIMS Code Table C062 - Graduation-Type Code table excerpt:**

35	Completion of Minimum Curriculum And Credit Requirements for Graduation Applicable To Students In General Education And Participated In The Exit-Level Assessment Instrument Identified in The IEP-Foundation High School Program TAC 89.1070(b)(1), revised January 1, 2015. [39 TexReg 10446]
	<b>The following codes will apply only to students receiving special education services on the Foundation High School Program under TAC Chapter 74 with curriculum content modifications through the student's individualized education program (IEP).</b>
54	Completion Of IEP And Full-Time Employment With Sufficient Self-Help Skills To Maintain Employment Without Public School Services TAC §89.1070(b)(2)(A), effective January 1, 2015 [39 TexReg 10446]
55	Completion Of IEP And Demonstrated Mastery Of Specific Employability And Self-Help Skills That Do Not Require Public School Services TAC §89.1070(b)(2)(B), effective January 1, 2015 [39 TexReg 10446]
56	Completion Of IEP And Access To Services, Employment, Or Education Outside Of Public Education TAC §89.1070(b)(2)(C), effective January 1, 2015 [39 TexReg 10446]
57	Completion Of IEP And Reached Age 22 Foundation: TAC §89.1070(b)(2)(D), effective January 1, 2015 [39 TexReg 10446]

Bryce Templeton presented this information and explained that **all** of these new Graduation Type codes need to be implemented into the TREx TC13 Graduation-Program-Type code table for the 2015-2016 TREx system data standards code table (TC13 – Graduation Type Code) for the December 12, 2015 release. These codes will allow for the accurate transfer of a student’s final Academic Achievement Record upon graduation. Additionally, these codes will allow for the accurate transfer of a student’s school records related to the graduation plan that the student is pursuing.

**ITF Discussion**

None.

**ITF Recommendation**

ITF made a recommendation to approve the addition of Graduation Type Code 35, 54, 55, 56, and 57 to the TREx system data standards code table TC13 –Graduation Type Code for the December 12, 2015 release.

**PCPEI Discussion**

None

**PCPEI Action**

**Motion:** Paul Clore made a motion to approve the addition of Graduation Type Code 35, 54, 55, 56, and 57 to the TREx system data standards code table TC13 – Graduation Type Code for the December 12, 2015 release.  
Shelia Straughan seconded the motion.

**Vote:** The motion passed unanimously.

## **Part B: ITF Business from the October 13, 2015 ITF Meeting**

### **1. Student Discipline Incident Reporting Revision**

### **Action Item**

Bryce Templeton presented this item to the ITF committee and stated that as the Texas Education Agency (TEA) has been developing and implementing the PEIMS data reporting requirements for the Texas Student Data System (TSDS), some of the ways that schools will report certain PEIMS data elements have changed due to the differences between the Legacy PEIMS system and TSDS PEIMS system data structure designs.

The Primary Disability Code, Multiply Disabled Code, and Limited English Proficient Code were added to the summer collection in about 2003-2004. As a result of the TSDS data collection structure design changes, TEA attempted to move these indicators to the Student Extension and Student Special Education Program complex types to minimize the repetitive reporting that was required with the summer collection.

Due to the changes related to reporting the Primary Disability Code, Multiply Disabled Code, and Limited English Proficient Code in the summer collection, the TEA PEIMS staff reviewed the data collection requirements for the Primary Disability Code, Multiply Disabled Code, and LEP Indicator Code in the Summer collection with the TEA Special Education Program staff to reconfirm the authority and requirements for collecting this data. As a result of the review process, it has been confirmed that the three data elements listed above are related to a federal data reporting requirement for special education students reported with a disciplinary removal during the course of a school year. These special education students must be further categorized in the reporting by Primary Disability and Multiply Disabled, and by the Limited English Proficiency status.

As a result of the confirmation of the purpose for the special education and LEP attributes collected in the summer collection, TEA is recommending that the Primary Disability Code, Multiply Disabled Code, and LEP Indicator Code data elements be added to the Student Discipline Incident Association Complex so that the current status of each of these elements can be reported and known for each particular disciplinary incident involving a special education student. This change will also bring the PEIMS reporting of this information closer to the limitations of the statutory requirement to only collect data that is necessary for the Agency to perform its legally authorized functions. This means that for the summer collection, TEA would no longer collect these three data elements for students who were not special education students and who were not reported with a disciplinary removal in the Student Disciplinary Interchange.

Bryce Templeton also described how the Primary Disability Code, Multiply Disabled Code, and Limited English Proficient Codes were currently being collected in submission 4. This data reporting came about because these three elements were part of the Legacy PEIMS Option Flexible School Day Basic Attendance data record (500) and were added to submission 4 by virtue of the 500 Optional Flexible School Day record being added to submission 4. There is no statutory authority to collect this data in submission 4.

### **ITF Discussion**

Linda Roska stated that the TEA accountability system would be impaired if the LEP Indicator Code were removed from the PEIMS summer collection. Linda confirmed that this information is part of the statutory requirements for the data included in the accountability ratings issued by the Texas Education Agency. Based on this requirement, Bryce Templeton stated that the LEP Indicator Code would remain active in the Student Extension and would be reported for all students in the summer collection. Bryce clarified that the federal reporting requirement for special education students with disciplinary removals would require that the LEP Indicator Code be collected in the Student Discipline Incident Association Complex also. Bryce asked Linda Roska to verify that the LEP Indicator Code was not needed for the accountability ratings based on the student data reported in submission 4. Linda Roska confirmed that the LEP Indicator Code was only needed from submission 3 for the accountability ratings.



Keitha Ivey asked about the validations that would apply for data quality and stated that a student could be non-LEP in the discipline reporting at the beginning of a school year and then end up being reported as LEP at the end of a school year because of LEP identification occurring later in a school year. Bryce Templeton stated that this was possible. Bryce also reinforced that because LEP students should not be exited from the Bilingual ESL program before the end of a school year. TEA can use a data warning if the LEP Indicator Code on the Student Extension complex is LEP in submission 3 and the LEP Indicator Code on a student disciplinary data record for the same student is not LEP. Another data warning could be used if the LEP Indicator Code on the discipline data record was LEP and the LEP Indicator Code on the Student Extension complex is not LEP.

Dennis Telas asked if a school could exit a student from LEP status with a parent/guardian letter. In this situation, the student's LEP code rolled over from the previous school year and the school has been attempting to get the parent to approve the student's exit from LEP status. Bryce clarified that if the student was not scheduled to receive services in the current school year that the attempt to exit the student from the first day of school in the new school year was okay. The school is attempting to move the student from LEP status to First Year Monitored status.

Peggy Sullivan stated that schools using separate student discipline management systems will have to import these three data elements into the separate systems in order to be able to accurately report this data. Peggy further stated that this will likely require nightly data feeds to include these elements in the event of a disciplinary removal. This change will likely have an effect on other systems. TEA staff agreed with these facts and stated that this is why we are publishing this information by December 1, 2015 so that the PEIMS software vendors can be ready to allow this level of data entry and then provide for the data extract in Submission 3 at the end of the 2016-2017 school year.

### **ITF Action**

Dennis Telas made a motion to for the 2016-2017 school year PEIMS collections:

- Approve adding the existing PEIMS data elements Primary Disability Code, Multiply Disabled Code, and LEP Indicator Code to the Student Discipline Incident Association Complex;
- Leave the LEP Indicator Code on the Student Extension Complex for Submission 3;
- Remove the Primary Disability and Multiply Disabled data elements from the Student Special Education Program complex for submissions 3 and 4 only;
- Remove the LEP Indicator Code from the Student Extension Complex for Submission 4 only;
- Add validations to check the accuracy of the LEP Indicator Code between the Student Extension Complex and the LEP Indicator Code on the Student Discipline Incident Association Complex in Submission 3.

### **PCPEI Discussion**

Mary Ann Whiteker asked for clarification that the LEP Indicator Code is required for the summer submission. TEA staff confirmed this inquiry. The LEP Indicator Code is needed for the public school accountability ratings and is listed in statute as a required student category for these ratings.

Janet Spurgin stated that the LEP Indicator Code will no longer be tied to the student Bilingual/ESL attendance data. Bryce Templeton confirmed this statement and stated that TEA would apply data validations to the extent possible to continue assisting schools with the data quality support for this particular data element.

**PCPEI Action**

**Motion:** Paul Clore made a motion to approve the ITF recommendation for the 2016-2017 school year PEIMS collections to:

- Approve adding the existing PEIMS data elements Primary Disability Code, Multiply Disabled Code, and LEP Indicator Code to the Student Discipline Incident Association Complex;
- Leave the LEP Indicator Code on the Student Extension Complex for submission 3;
- Remove the Primary Disability and Multiply Disabled data elements from the Student Special Education Program complex for submissions 3 and 4 only;
- Remove the LEP Indicator Code from the Student Extension Complex for submission 4 only;
- Add validations to check the accuracy of the LEP Indicator Code between the Student Extension Complex and the LEP Indicator Code on the Student Discipline Incident Association Complex in submission 3.

Judi Sparks seconded the motion

**Vote:** The motion passed unanimously.

## **2. Student Restraint Event Reporting Revision**

## **Action Item**

Fernando Garcia presented this item and stated that the Primary Disability Code and Instructional Setting Code have been collected on the Legacy PEIMS 435 Student Restraint record since the inception of the data collection. In 2012-2013, the student restraint reporting was revised to include restraints performed by school district police officers and school resource officers (SRO).

The Texas Student Data System Texas Education Data Standards did not include the Primary Disability Code on the Student Restraint Event Complex Type as it was initially developed. The thinking behind this design was that TEA could collect the Primary Disability Code at the end of the school year and that the last value for Primary Disability would apply to the student restraint event data and satisfy the data reporting requirement. The reality is that the student restraint data is transactional data related to a particular date. The TEA end data users need to know the Primary Disability Code at the time of a particular restraint event. Otherwise, it is possible that the Primary Disability Code at the time of a restraint event and at the end of a school year, are not the same.

TEA is proposing to align the TSDS restraint reporting with the historical Legacy PEIMS restraint reporting by adding the Primary Disability Code (E0041) to the Student Restraint Event Complex Type for the 2016-2017 Summer PEIMS collection. This change will restore the Primary Disability Code reporting to the specific restraint event for a specific special education student and allow the data to be collected and reported as it was originally designed.

### **ITF Discussion**

Dennis Telas asked Peggy Sullivan if she was going to have the same issues with separate systems as she stated for the discipline data reporting changes involving the addition of the Primary Disability Code, Multiply Disabled Code, and LEP Indicator Code to the Student Discipline Incident Association Complex. Peggy stated that the student restraint reporting is integrated in the student information system and is not tracked in a separate system.

### **ITF Action**

ITF made a recommendation to, for the 2016-2017 school year, restore the Primary Disability Code to the student restraint data by adding the Primary Disability Code to the Student Restraint Event Complex.

### **PCPEI Discussion**

None.

### **PCPEI Action**

**Motion:** Paul Clore made a motion to approve effective with the 2016-2017 school year, the restoration the Primary Disability Code to the student restraint data by adding the Primary Disability Code to the Student Restraint Event Complex.

**Vote:** The motion passed unanimously.

### **3. Student Truancy Extension Complex Type Action Item**

Fernando Garcia presented this item and stated that as a result of House Bill 2398 (84th Legislature) decriminalizing truancy and because of the fact that truancy data is not disciplinary action data as described by Texas Education Chapter 37, the Texas Education Agency is proposing to remove the Disciplinary Action Reason Codes and Disciplinary Action Codes related to truancy reporting from the Student Disciplinary Incident Association Code complex.

Historically, truancy data has been collected on the Student 425 Disciplinary Action Data record for reasons of economy and convenience. It was relatively easy to include the truancy data with the discipline data because of the action reason and action codes aligning with the discipline reporting. With the Texas Student Data System data collection structures being significantly different for the Student Discipline reporting compared to the PEIMS Legacy system, it no longer makes sense to collect the truancy data as part of the student disciplinary removal action data. Additionally, with the behavior of truancy no longer being categorized as a criminal behavior by the statutes, it is a good time to move the truancy data reporting to its own complex. This change will streamline and reduce the amount of data that must be reported for a particular truancy incident making the data easier to report and easier to understand.

The following changes are proposed for the 2016-2017 TSDS – PEIMS reporting requirements:

- Add a new StudentTruancyExtension Complex Type with the following data elements:
  - Data element E0212 DISTRICT-ID (data key).
  - Data element E0782 CAMPUS-ID-OF-ENROLLMENT (data key).
  - Data element E1523 TX-UNIQUE-STUDENT-ID (data key).
  - **New** data element E15XY DATE-OF-TRUANCY-ACTION (data key).
  - **New** data element E15XZ TRUANCY-ACTION-CODE.
  - **New** data element E15ZZ TRUANCY-REASON-CODE.
- Add two **new** PEIMS Code Tables:
  - **New** C202 TRUANCY-ACTION-CODE Code Table to support data element E15XZ TRUANCY-ACTION-CODE.
    - 01: Truancy Complaint Filed in Truancy Court (includes County Court, Justice of the Peace Court, or Municipal Court)
  - **New** C203 TRUANCY-REASON-CODE Code Table to support data element E15ZZ TRUANCY-REASON-CODE.
    - 01: Truancy (failure to attend school) – Parent contributing to truancy – TEC §25.093(a)
    - 02: Truancy (failure to attend school) – Student is at least 12 years old and less than 19 years old with 10 unexcused absences – TFC §65.003(a)
    - 03: Truancy (failure to attend school) – Student failure to enroll in school – TEC §25.085
- Delete Discipline Action Reason Codes 42, 44, and 45 from PEIMS Code Table C165. These codes are being transitioned to the new C203 TRUANCY-REASON-CODE code table.
- Delete Discipline Action Code 29 from PEIMS Code Table C164. This code is being transitioned to the new C202 TRUANCY-ACTION-CODE code table.
- New edit rules to support the new Complex Type and data elements.

## **ITF Discussion**

Dennis Telas asked why TEA could not continue collecting this data as part of the Student Disciplinary Interchange. Bryce Templeton stated that the truancy data is not disciplinary data and should not be collected as part of the discipline data now that TEA has a better method available to collect using the TSDS PEIMS system. Bryce also stated that, with the legislature decriminalizing truancy, TEA believes that the right thing to do in the data collection is to separate the truancy actions from the disciplinary actions in order to create a mental separation of the two different requirements for student discipline and school attendance enforcement.

## **ITF Action**

ITF made recommendation to approve the proposed changes to the 2016-2017 PEIMS reporting requirements to:

- Add a new StudentTruancyExtension Complex Type with the following data elements:
  - Data element E0212 DISTRICT-ID (data key).
  - Data element E0782 CAMPUS-ID-OF-ENROLLMENT (data key).
  - Data element E1523 TX-UNIQUE-STUDENT-ID (data key).
  - **New** data element E15XY DATE-OF-TRUANCY-ACTION (data key).
  - **New** data element E15XZ TRUANCY-ACTION-CODE.
  - **New** data element E15ZZ TRUANCY-REASON-CODE.
- Add two **new** PEIMS Code Tables:
  - **New** C202 TRUANCY-ACTION-CODE Code Table to support data element E15XZ TRUANCY-ACTION-CODE.
    - 01: Truancy Complaint Filed in Truancy Court (includes County Court, Justice of the Peace Court, or Municipal Court)
  - **New** C203 TRUANCY-REASON-CODE Code Table to support data element E15ZZ TRUANCY-REASON-CODE.
    - 01: Truancy (failure to attend school) – Parent contributing to truancy – TEC §25.093(a)
    - 02: Truancy (failure to attend school) – Student is at least 12 years old and less than 19 years old with 10 unexcused absences – TFC §65.003(a)
    - 03: Truancy (failure to attend school) – Student failure to enroll in school – TEC §25.085
- Delete Discipline Action Reason Codes 42, 44, and 45 from PEIMS Code Table C165. These codes are being transitioned to the new C203 TRUANCY-REASON-CODE code table.
- Delete Discipline Action Code 29 from PEIMS Code Table C164. This code is being transitioned to the new C202 TRUANCY-ACTION-CODE code table.
- Add and revise data validation rules to support the new Complex Type and data elements as well as adjust the Student Disciplinary Incident Association Complex for the deletion of the truancy reason and action codes previously collected through this complex.

## **PCPEI Discussion**

Bryce Templeton presented the PCPEI members with a glimpse of what is likely to come next in terms of data collections related to the truancy prevention measures required in HB 2398. TEA would likely be asking for the data related to the instances when a student had accumulated three unexcused absences and if truancy prevention measures were initiated. This information would be needed to evaluate if a school had complied with the statute. This data will be needed because TEA is required to issue sanctions for a school that does not initiate truancy prevention measures. The existing truancy data collection structure provides a good foundation to easily add this information to the PEIMS collections. Paul Clore suggested that TEA also collect the actual truancy prevention measure that was

utilized so that the data would be useful for both schools and TEA; especially for schools developing their truancy prevention programs. The schools would be able to track which methods were most successful if the actual truancy prevention measure applied were reported.

Mary Ann Whiteker discussed the unfunded mandate aspect of this legislation (HB 2398) related to implementing truancy prevention measures for students with three unexcused absences. The efforts required by campus staff to comply with this statute is further taxing the resources of the Texas public schools. Mary Ann further stated that the requirements of this legislation has created the need for a full-time person to monitor and oversee the truancy actions required by the statute.

Ray Cogburn suggested that a minimalist data approach might be best at this time until the Agency has defined all of the aspects of the legislation related to the best practices and the sanctions.

Mary Ann Whiteker asked about the tracking and reporting of students who are court ordered to obtain a GED. Bryce Templeton stated that the student leaver data has a provision to report these students as leavers when court ordered to obtain a GED. (Leaver Code 88).

### **PCPEI Action**

**Motion:** Paul Clore made a motion to approve the proposed changes to the 2016-2017 PEIMS reporting requirements to:

- Add a new StudentTruancyExtension Complex Type with the following data elements:
  - Data element E0212 DISTRICT-ID (data key).
  - Data element E0782 CAMPUS-ID-OF-ENROLLMENT (data key).
  - Data element E1523 TX-UNIQUE-STUDENT-ID (data key).
  - **New** data element E15XY DATE-OF-TRUANCY-ACTION (data key).
  - **New** data element E15XZ TRUANCY-ACTION-CODE.
  - **New** data element E15ZZ TRUANCY-REASON-CODE.
- Add two new PEIMS Code Tables:
  - **New** C202 TRUANCY-ACTION-CODE Code Table to support data element E15XZ TRUANCY-ACTION-CODE.
    - 01: Truancy Complaint Filed in Truancy Court (includes County Court, Justice of the Peace Court, or Municipal Court)
  - **New** C203 TRUANCY-REASON-CODE Code Table to support data element E15ZZ TRUANCY-REASON-CODE.
    - 01: Truancy (failure to attend school) – Parent contributing to truancy – TEC §25.093(a)
    - 02: Truancy (failure to attend school) – Student is at least 12 years old and less than 19 years old with 10 unexcused absences – TFC §65.003(a)
    - 03: Truancy (failure to attend school) – Student failure to enroll in school – TEC §25.085
- Delete Discipline Action Reason Codes 42, 44, and 45 from PEIMS Code Table C165. These codes are being transitioned to the new C203 TRUANCY-REASON-CODE code table.

- Delete Discipline Action Code 29 from PEIMS Code Table C164. This code is being transitioned to the new C202 TRUANCY-ACTION-CODE code table.
- Add and revise data validation rules to support the new Complex Type and data elements as well as adjust the Student Disciplinary Incident Association Complex for the deletion of the truancy reason and action codes previously collected through this complex.

Danny Lovett seconded the motion.

**Vote:** The motion passed unanimously.

#### **4. House Bill 2610 – 75,600 Minute School Year Reporting**

#### **Action Item**

Bryce Templeton introduced this item to the ITF committee and covered the following background information related to this data collection proposal.

Texas Education Code (TEC) 25.081 stated the following prior to June 19, 2015:

- (a) Except as authorized under Subsection (b) of this section, Section 25.084, or Section 29.0821, for each school year each school district must operate so that the district provides for at least 180 days of instruction for students.
- (b) The commissioner may approve the instruction of students for fewer than the number of days required under Subsection (a) if disaster, flood, extreme weather conditions, fuel curtailment, or another calamity causes the closing of schools.

As a result of HB 2610, the TEC 25.081 statute now reads as follows:

- (a) Except as authorized under Subsection (b) of this section, Section 25.084, or Section 29.0821, for each school year each school district must operate so that the district provides for at least 75,600 minutes of instruction, including intermissions and recesses, for students.
- (b) The commissioner may approve the instruction of students for fewer than the number of minutes required under Subsection (a) if disaster, flood, extreme weather conditions, fuel curtailment, or another calamity causes the closing of schools.
- (c) If the commissioner does not approve reduced instruction time under Subsection (b), a school district may add additional minutes to the end of the district's normal school hours as necessary to compensate for minutes of instruction lost due to school closures caused by disaster, flood, extreme weather conditions, fuel curtailment, or another calamity.
- (d) The commissioner may adopt rules for the application, on the basis of the minimum minutes of instruction required by Subsection (a), of any provision of this title that refers to a minimum number of days of instruction under this section.
- (e) For purposes of this code, a reference to a day of instruction means 420 minutes of instruction.

#### TEC. 25.0812. LAST DAY OF SCHOOL.

- (a) Except as provided by Subsection (b), a school district may not schedule the last day of school for students for a school year before May 15.
- (b) Notwithstanding Subsection (a), a school district that does not offer each grade level from kindergarten through grade 12 and whose prospective or former students generally attend school in another state for the grade levels the district does not offer may schedule the last day of school on any date permitted under Subsection (a) or the law of the other state.

Because of the potential disconnect between the number of actual school days that may occur compared with the number of virtual school days (Total School Day Operational Minutes / Number of School Day minutes), it is necessary to collect the number of school day minutes and the amount of the 75,600 minutes that are waived in order to know if a school has operated a legal and minimum length school year. As in the past where schools had their funding reduced for failing to operate a minimum length school year (180 days), the schools that cannot balance to 75,600 minutes by summing the daily minutes of school instruction plus the TEA approved waiver minutes will also be subject to a reduction in funding as a result of this legislation.

Additionally, because the Average Daily Attendance Formula is based upon the result of dividing the sum of days eligible by the number of days taught, it is still necessary to capture the number of calendar days that students were expected to attend school. For example, if a school day is 432 minutes long then the school will reach the 75,600 minute requirement with no waivers after only



175 calendar days. Therefore, in order for the ADA formulas to correctly calculate the ADA funding, TEA must also know that the school physically operated for 175 days spread over 6 reporting periods.

John Reese presented two different options to the ITF committee for collecting the amount of time that a school operated during the course of the school year.

**Option 1** collects the school day operational and waiver minutes for each campus aggregated at the District, Campus, Reporting Period Indicator Code, and Instructional Track. To collect the data at the aggregated level would involve the following Interchanges, Complexes, and new data elements.

- Extend the *EducationOrgCalendar* Interchange to *EducationOrgCalendarExtension*.
- Add a new *ReportingPeriodExtension* Complex Type for collecting operational and waiver minutes by reporting period.
- Add the following new *ReportingPeriodExtension* Complex Type data element(s):
  - 1) E15AA Reporting-Period-Begin-Date
  - 2) E15BB Reporting-Period-End-Date
  - 3) E15CC Total-School-Day-Operational-Minutes
  - 4) E15DD Total-Staff-Development-Waiver-Minutes
  - 5) E15EE Total-Missed-School-Days-Waiver-Minutes
  - 6) E15FF Total-Shortened-School-Day-Waiver-Minutes
  - 7) E15GG Total-Low-Attendance-Day-Waiver-Minutes
  - 8) E15HH Total-Other-School-Day-Waiver-Minutes

John Reese presented an example to illustrate this information as it would look after being reported.

The ITF members had many questions about this option around the meanings of the data reporting categories and were concerned that schools would not be able to correctly calculate and/or report the information at the aggregated level.

Terri Hanson stated that it is likely schools will have to track the school day minutes data at the calendar date level and then aggregate it to the campus, six week, and track level.

John Reese presented **Option 2** that collects the operational and waiver minutes at the daily level using calendar dates and stated that the data would be collected at the end of the school year to capture what happened; not what was planned.

The following information reflects the data needed to collect the data at the calendar date level.

- Extend the *EducationOrgCalendar* Interchange to *EducationOrgCalendarExtension*.
- Add a new *ReportingPeriodExtension* Complex Type for collecting reporting period begin and end date and days taught by reporting period.
  - 1) E15AA Reporting-Period-Begin-Date
  - 2) E15BB Reporting-Period-End-Date
- Add a new PEIMS *CalendarDateExtension* Complex Type for collecting operational and waiver minutes by calendar date.
- Add the following new *CalendarDateExtension* Complex Type data element(s):
  - 1) E1168 Calendar-Date (**Existing data element**)
  - 2) E15CC School-Day-Operational-Minutes
  - 3) E15DD Calendar-Event-Waiver-Type Code
  - 4) E15JJ School-Day-Waiver-Minutes
- The E15DD Calendar Event Waiver Type Code is supported by the following new code table.  
**C204 Calendar Event Waiver Type Code**

- 01 Staff Development Waiver day
- 02 Missed School Waiver day
- 03 Shortened School Waiver day
- 04 Low Attendance Waiver day
- 99 Other Waiver Day

John Reese presented an example to illustrate this information as it would look after being reported at the calendar date level.

### **ITF Discussion**

Amanda Brownson clarified for the ITF members that schools are supposed to count all of the time that a school operates for a given day and include the time from the official beginning of the school day to the official end of the school day including the lunch, recesses, and class passing time that occurs throughout the day.

Melody Parrish stated that since the passing of HB 2610, some schools are coming to realize that the school day they are operating is not long enough (at least 7 hours or 420 minutes), and are having to adjust accordingly.

ITF discussion then centered around the need to add an additional track to a campus calendar when part of the population on the campus is forgiven the requirement to attend school on a certain day due to a waiver being used to cover this missed school time. Nancy Dunnam stated that it is difficult to convince superintendents that this data reporting adjustment needs to happen. It was noted that some schools may be marking these students absent instead of applying a waiver and moving the students to a new instruction track.

Peggy Sullivan requested that TEA add a crosswalk to show the various waivers that would be reported for each of the Calendar Event Waiver Type Codes. TEA staff agreed to provide this information.

Peggy Sullivan also requested that the Other Waiver Day code be changed to '99' in order to keep this code at the bottom of the list should the list of Waiver Types grow in the future

Melody Parrish consulted specifically with the TxEIS and Skyward Vendor representatives on the committee as to the feasibility of implementing these requirements for the 2016-2017 school year. Judi Sparks (TxEIS) stated that this change is a lot of work. It will require the vendor to put everything else that is "nice to have" additions on hold in order to complete the work on time. Nancy Smith (Skyward) echoed Judi Sparks' comments for Skyward to roll out these changes by 2016-2017.

### **ITF Action**

ITF made a recommendation to approve the addition of the following data components to the PEIMS collection for the 2016-2017 school year in order to collect the school day operational minutes and school day waiver minutes by calendar date.

- Extend the *EducationOrgCalendar* Interchange to *EducationOrgCalendarExtension*.
- Add a new *ReportingPeriodExtension* Complex Type for collecting reporting period begin and end date and days taught by reporting period.
  - 1) E15AA Reporting-Period-Begin-Date
  - 2) E15BB Reporting-Period-End-Date
- Add a new PEIMS *CalendarDateExtension* Complex Type for collecting operational and waiver minutes by calendar date.

- Add the following new *CalendarDateExtension* Complex Type data element(s):
  - 1) E1168 Calendar-Date (**Existing data element**)
  - 2) E15CC School-Day-Operational-Minutes
  - 3) E15DD Calendar-Event-Waiver-Type Code
  - 4) E15JJ School-Day-Waiver-Minutes
- Add the following new code table to support E15DD Calendar Event Waiver Type Code.

**C204 Calendar Event Waiver Type Code**

- 01 Staff Development Waiver day
- 02 Missed School Waiver day
- 03 Shortened School Waiver day
- 04 Low Attendance Waiver day
- 99 Other Waiver Day

**PCPEI Discussion**

David McKamie summarized this business item and stated that the change in law is more about school calendars than attendance and funding. Schools now have the ability to bank or store school day time by operating a school day that is greater than 420 minutes.

Mary Ann Whiteker asked to confirm that the school funding would not be negatively impacted whether they operated 170 days or 180 days. Bryce Templeton confirmed this for Mary Ann. Mary Ann went on to illustrate the logistical problem that may be created because teachers are still employed under a 187 day contract and must provide 187 days of service to the school district. If the students finish their school year at 170 days, the teachers may have additional work time that must be performed.

David McKamie went into further details describing the options that the ITF committee was presented. Reporting the school day minutes and the related data at the six weeks reporting period level seemed too cumbersome for the schools and the vendors to manage. The schools will have to track this information at the daily level so it made sense to the ITF committee to report the school day minutes at the daily calendar level. Additionally, TEA can uniformly roll up the data at the reporting period level for all schools.

David McKamie discussed the instructional track reporting issues that schools face after starting a school year. It is not an easy task to move a lot of students from one calendar track to another when necessary due to an event that closes school operations for just part of a campus. Judi Sparks re-iterated that this reporting method recommended by the ITF is at the campus and reporting period level. Bryce Templeton stated that the method approved includes the planned instructional days and the days that would have been instructional that were sub-planted by a staff development waiver, or early release waiver, or missed school day waiver. If an adjustment does need to be made during the course of a school year to a particular campus calendar, the data reporting will support the submission of that information.

Mary Ann Whiteker asked what impact this reporting would have on special programs campuses; JJAEP, DAEP, dropout recovery, Optional Flexible School Day Program, etc.... Bryce Templeton stated that these campuses are still required to operate on a minimum school day length basis, but that the data collection will allow a school to report what happened, whether a campus is operating at, above, or below the required time in statute and Student Attendance Accounting Handbook rules.

Mary Ann Whiteker asked to confirm with the TEA staff that this new reporting requirement was NOT for the 2015-2016 school year. TEA staff confirmed this fact and restated that the reporting of this data begins with the 2016-2017 school year.

Terry Driscoll stated that he was in favor of the aggregated reporting option because of the fact that the student attendance data is reported in an aggregated state at the campus, six week, and track level. David McKamie reviewed the Option 1 data elements and pointed out that the only real difference was the fact that the calendar date and Calendar Waiver Event Type were the only real differences. David restated that the ITF committee was concerned about data accuracy if school

were asked to compute, compile, and report the data at an aggregated level. Terri Hanson discussed the Option 2 spreadsheet example and focused on the fact that the student information system vendors will have to allow schools to input and alter the data on a calendar data basis regardless of how TEA collects the data. Melody Parrish stated that it would appear to be easier for software vendors to extract the data on a calendar date basis and not have to worry about maintaining code to roll the data up to an aggregate level. Terry Driscoll stated that Option 2, collecting the school day minutes at the calendar date level, would create problems for Lubbock ISD with late starts and early releases on certain campuses.

Amanda Brownson, TEA, arrived at the meeting to discuss the length of a school day requirements and confirmed that the minimum length of a legal school day is 420 minutes. This time includes those non-instructional times such as lunch, intermissions, and recesses. Anything less than 420 minutes needs to be supported by a waiver approved by the TEA. However, if a school campus is on track for meeting the 75,600 minutes school year requirement, and having a shortened day does not impair the ability of the campus to reach the 75,600 minutes, then a waiver would not be needed. A waiver, such as an early release waiver, would be needed if the school would not be able to achieve 75,600 minutes without the waiver.

### **PCPEI Action**

**Motion:** Shelia Straughan made a motion to approve the addition of the following data components to the PEIMS collection for the 2016-2017 school year in order to collect the school day operational minutes and school day waiver minutes by calendar date.

- Extend the *EducationOrgCalendar* Interchange to *EducationOrgCalendarExtension*.
- Add a new *ReportingPeriodExtension* Complex Type for collecting reporting period begin and end date and days taught by reporting period.
  - 1) E15AA Reporting-Period-Begin-Date
  - 2) E15BB Reporting-Period-End-Date
- Add a new PEIMS *CalendarDateExtension* Complex Type for collecting operational and waiver minutes by calendar date.
- Add the following new *CalendarDateExtension* Complex Type data element(s):
  - 1) E1168 Calendar-Date (**Existing data element**)
  - 2) E15CC School-Day-Operational-Minutes
  - 3) E15DD Calendar-Event-Waiver-Type Code
  - 4) E15JJ School-Day-Waiver-Minutes
- Add the following new code table to support E15DD Calendar Event Waiver Type Code.

#### **C204 Calendar Event Waiver Type Code**

- 01 Staff Development Waiver day
- 02 Missed School Waiver day
- 03 Shortened School Waiver day
- 04 Low Attendance Waiver day
- 99 Other Waiver Day

Danny Lovett seconded the motion.

**Vote:** The motion passed unanimously.

## **5. Early Childhood Data System Reporting**

## **Action Item**

The TSDS Early Childhood Data System (ECDS) project is a Texas Student Data System (TSDS) initiative. The purpose of this initiative is to:

- Modernize the data collection process to reduce technology risk and system downtime allowing for more system availability and ease of use.
- Put real-time student performance data in the hands of educators to make decisions that will improve student achievement.
- Become the one common data collection platform for the TEA to reduce the data collection burden on LEAs and charter schools.

For the 2013-2014 and 2014-2015 school years, the ECDS Kindergarten data collection utilized MS Excel spreadsheets to gather both student demographic and assessment data. TEA developed a conversion tool that allowed the LEA to convert the data to the required xml format. The converter tool was an interim solution to allow vendors time to create an xml extraction process. Starting with the 2016-2017 school year, the conversion tool will no longer be available and ECDS data will only be accepted in the xml format specified in the Texas Education Data Standards.

Terri Hanson presented a summary on this item. TEA is recommending transitioning the ECDS reporting away from the spreadsheet basis that has been used since the implementation of this collection.

Nancy Dunnam asked who at the school districts and charters will be reporting this information and how will the data get into the XML format without the current TEA conversion process. Terri Hanson stated that the assessment vendors will be responsible to their school district/charter school clients to convert the kindergarten assessment results into an XML format. Nancy Dunnam stated that the current level of technical expertise for the persons that are doing the ECDS reporting will not support this reporting requirement; these staff are not technically inclined. Terri Hanson asked how the LEA staff is currently able to do the ECDS reporting. Nancy stated that LEA staff are manually entering ECDS data into the spreadsheets. Everyone agreed that manual entry is not an efficient process for the LEAs.

Dara Fuller stated that DMAC has created an extract for this data but that other vendors like Eduphoria have not yet provided an XML extract procedure. Keitha Ivey stated that I-Station does not keep any assessment history. Nancy Dunnam stated that the schools do not have any control over the assessment vendors. Bryce Templeton stated that the approval of this reporting standard would create an obligatory responsibility for the assessment vendors if they want the schools to keep using their products. ITF members countered this by stating that if the Commissioner of Education does not remove non-participating vendors from the list of approved assessments that nothing will change in terms of a vendor providing an XML extract for loading assessment data to the TSDS system.

Terri Hanson stated that the teacher data for the ECDS reporting can be extracted from the school Student Information System (SIS). The assessment vendors will have to provide the XML extract for the student assessment portions of the reporting. The student demographics can be extracted from the SIS. Terri also stated that the beginning of year (BOY) assessment data will not coincide with the fall snapshot data (fall PEIMS submission).

ITF members asked if TEA would allow assessment vendors to load the data on behalf of a school district. Terri Hanson stated that this is not allowable because it is the schools responsibility not only to send the data but to approve the data. TEA is loading state assessment data for schools to the TSDS Dashboards, but this is done with specific permission of the school. Keitha Ivey stated that if schools are held accountable for reporting historical kindergarten assessment data, then only the assessment vendors that are approved by the Commissioner should be allowed for this program.

Nancy Smith (Skyward) stated that they would add these new fields to the SIS and build an import tool for schools to import the data from a particular assessment vendor. Judi Sparks (TxEIS) would have to add new data elements to their SIS to accommodate this reporting.

Keitha Ivey stated that her school district had been able to get a waiver from TEA for reporting this information if all parts of the assessment were not given.

Terri Hanson suggested the idea of leaving the spreadsheet in place for one last year (16-17) and using the 16-17 school year as early notice to allow vendors to implement these requirements for the 2017-2018 school year. Melody Parrish stated that moving forward TEA will not be able to sustain the ECDS spreadsheet method for collecting the data. Melody Parrish took the action item to speak with Monica Martinez, Associate Commissioner of Standards and Programs and Commissioner Williams to determine the feasibility of requiring assessment vendors to provide XML extracts of assessment results for the assessments on the Commissioner's approved list of Assessments for ECDS reporting.

Ed Linden described the reporting changes that would be necessary to collect the ECDS data through the TSDS XML data extracts. A new data element (REPORT-ASSESSMENT-TYPE) must be added to identify the Assessment data that should be reported for the ECDS data collection and also add a new code table (DC123) to support the Report Assessment Type code. Additionally, a new code table (DC124) will be added to validate the Commissioner's approved assessments that are reported through the ECDS data collection.

Dara Fuller also requested that the description for code 00 be changed from 'None' to 'Other' in the Report Assessment Type Code Table.

Nancy Dunnam expressed concern that the Commissioner's approved list of assessments is not published until October of the school year in which the ECDS data is being reported. Code values for Code Table DC124 will need to be published in the Final Version of the Data Standards.

#### **Proposed 2016-2017 changes for ECDS – KG collection:**

- Transitioning from ECDS Spreadsheets to TSDS xml extraction
- Change TSDS 'Mandatory' designation to 'YES' for data element E1390 LIMITED-ENGLISH- PROFICIENCY in the *Student* Complex Type
- Add new data element E15KK REPORT-ASSESSMENT-TYPE to AssessmentExtension Complex Type
- Add new associated code table DC123 REPORT-ASSESSMENT-TYPE-CODE to support new data element
- Add new code table DC124 ASSESSMENT-TITLE-CODE to validate the Commissioner's Approved Assessments reported through data element E1127 ASSESSMENT-TITLE
- InterchangeAssessmentMetaDataExtension will replace InterchangeAssessmentMetaData due to the addition of the new E15KK data element
- AssessmentExtension Complex Type will replace Assessment Complex Type due to the addition of the new 15KK data element
- Data Element E1440 HOME-ROOM-INDICATOR will be used to identify the teacher who is administering the Commissioner approved assessment

#### **ITF Action**

ITF made a recommendation to approve the elimination of the ECDS Excel spreadsheets for the 16-17 school year and include the requirements listed above with the caveat that ITF is concerned about the timing of the data collection requirement and the ability of all the assessment and SIS vendors to comply with these reporting requirements and that some assessment vendors on the Commissioner's list may not be able or willing to provide an XML extract.

#### **PCPEI Discussion**

Mary Ann Whiteker stated that the DMAC software handles the ECDS data extract and allows the school to load the data to the TSDS system.

Melody Parrish discussed the future of the Excel spreadsheets that TEA has been maintaining for schools to use for the submission of this data. After discussing the issue with the Associate Commissioner of Standards and Programs, we may be able to get permission for the spreadsheet data delivery to be used for one more school year and at the same time strongly encourage the use of the XML data extracts for the 2016-2017 school year. Assessment vendors not prepared to create the XML extract for the 2017-2018 school year will not be included on the Commissioner's list of approved assessments. Judi Sparks stated that this policy will likely push the extract work/responsibilities to the student information system vendors if the assessment vendors do not successfully build these extracts by the stated deadline.

Terry Driscoll asked if the assessment data that is collected through the ECDS system is stored separate from the PEIMS data. Terri Hanson stated that right now the data is stored separately. However, TEA is working on a solution to implement the requirements of House Bill 4 – High Quality Pre-Kindergarten Program and that TEA may be able to pull the demographics data for the ECDS collection out of the PEIMS data.

### **PCPEI Action**

**Motion:** Danny Lovett made a motion to approve the extension of the Excel spreadsheet for the 2016-2017 school year and that the assessment data vendors be strongly encouraged to implement the TSDS XML data extract for the ECDS data collection for the 2016-2017 school year and that the assessment vendors be required to use the XML extracts for the 2017-2018 school year with the understanding that any assessment vendor that is unable to implement the TSDS ECDS XML extract for the 2017-2018 school year will not be included on the Commissioner's list of approved assessments.

Shelia Straughan seconded the motion

**Vote:** The motion passed unanimously.

## **6. House Bill 2398 – Expunging Truancy Data**

## **Discussion Item**

Melody Parrish presented to ITF the impact of HB 2398 (84<sup>th</sup> Legislature), to school districts, open enrollment charter schools, and state agencies receiving court orders to expunge historical truancy data through the 2014-2015 school year. These organizations must comply with these court orders to expunge historical truancy data.

Melody Parrish provided an update to the ITF committee regarding the actions that TEA is taking in response to court orders received by TEA to expunge student level truancy data from the 2003-2004 school year through the 2014-2015 school year. TEA is not planning to do piecemeal expunctions due to the cost of the repetitive work with each new court order. TEA will either delete or mask the data so that student identity will no longer be associated with any truancy data stored in TEA databases. Melody stated that TEA plans to complete this work by October 31, 2015.

### **PCPEI Discussion**

Mary Ann Whiteker raised the issue of the documentation that a school may have for students that were court ordered to a GED program due to truancy issues. Schools have been storing this information as documentation for Leaver Code 88 (Student was Court Ordered to Attend a GED Program) as required documentation for these kind of leavers. If schools are required to expunge this documentation, what will TEA do about the leaver audits related to these students? Bryce Templeton stated that the issue is being reviewed by the TEA legal staff and the Performance Based Monitoring staff to determine what allowances can be made. Several suggestions have been made by the TEA staff; one suggestion was to keep the court order document but redact all personally identifiable information. Having the same number of different redacted court order documents as GED leavers could possibly be accepted by the auditors. Mary Ann stated that the Skyward will be deleting the historical truancy data from 2003-2004 school year through the 2014-2015 school year.

## **7. House Bill 2398 – Truancy Data Expunction Requirements**

## **Discussion Item**

Melody Parrish provided a summary of the TEA actions to date regarding the efforts to expunge the historical truancy data from the TEA data storage facilities. TEA is planning to have all of the personally identifiable truancy data removed from all systems and storage facilities before the end of the calendar year. Mary Morgan asked about the database backups of the truancy data. Melody Parrish stated that the backups are included in the effort and should be clean by the end of the 2015 calendar year.

Melody revisited the issue regarding the GED data cleanup and stated that the GED documentation is also a challenging issue for the Texas Education Agency. Students that applied for a GED under the heading of being court ordered to obtain a GED have submitted those court orders and these court orders are imaged and stored on the TEA systems.

Melody stated that the TEA would be asking all staff to personally review their stored records and data and certify that all of the truancy data that contains personally identifiable information has been removed from any paper or electronic storage.

Open Forum

4. Upcoming PCPEI meetings  
**February 2, 2016**  
**June 2, 2016**

5. Adjournment – The PCPEI meeting adjourned at 12:30 P.M.