



**Texas Education Agency
Policy Committee on Public Education Information
Tuesday, October 18, 2016**

Wm. B. Travis Building, 3-102
1701 N. Congress Avenue
10:00 a.m. – 2:00 p.m.

Meeting Minutes

Call to Order

Mary Ann Whiteker (Chair)

Mary Ann Whiteker called the PCPEI meeting to order at 10:00 a.m.

Roll call of the PCPEI members attending the meeting was taken.

PCPEI Members Present via GoToMeeting

Mary Ann Whiteker	Paul Clore
Paul A. Norton	Lisa Garcia
Bernadette Cardenas	Cody Carrol
Mary Beth Matula	Dr. David C. Harris
Scott Lewis	Dr. Gilbert Trevino
Sheila Straughan	Mary Morgan
	Marcos Zorola for Brian Gottardy

ITF Member Present:

Dara Fuller for David McKamie

TEA Staff Present

Terri Hanson	Bryce Templeton
John Reese	Melissa Lemons
Leanne Simons	Linda Roska

Approve Minutes from the May 17, 2016 PCPEI Meeting

Action Item

Mary Ann Whiteker introduced the PCPEI meeting minutes from the May 17, 2016 PCPEI meeting and asked the committee members for any comments or corrections. No changes were requested. Mary Ann called for a motion to accept the meeting minutes as presented.

Paul Clore motioned to approve and Paul Norton seconded the motion. The motion passed unanimously.

ITF Report to PCPEI Committee

Presentation of ITF business from the September 13 and 27, 2016 Information Task Force (ITF) meetings.

Presented by Dara Fuller for David McKamie, Information Task Force Vice Chair

Dara Fuller presented and summarized the following ITF business items and ITF recommendations for the PCPEI members.

Part A: September 13, 2016 ITF Meeting

1. National School Lunch Program Participation Reporting (2017-2018 school year) Action Item

The federal data reporting system (*EDFacts*) has required states to report the National School Lunch Program (NSLP) status since 2013-2014 as part of the mandatory federal data collection. The National School Lunch Program status is an indication of the participation by a school in the National School Lunch Program. Currently, Texas is not reporting on this status. To be in compliance with the federal requirement, the Texas Education Agency (TEA) is proposing the addition of a new data element that will capture the National School Lunch Program status at the campus level for the 2017-2018 school year as follows.

- Add NSLP-TYPE-CODE to the SchoolExtension Complex Type as a mandatory field in submission 1. The NSLP-TYPE-CODE indicates a campus' National School Lunch Program participation status.
- Add a new code table – NSLP-TYPE-CODE.
The code table consists of the following codes:
00 – No, Not Participating in NSLP
01 – Yes, Participating in the NSLP without using any provision or the Community Eligibility Provision
02 – Yes, Participating in NSLP under Provision 2
03 – Yes, Participating in NSLP under Community Eligibility Provision.
- Add new validations to support the NSLP-TYPE-CODE element. If at least one student is reported as being eligible for a free or reduced price lunch, then the school must be reported with either code 01, 02, or 03.
- Add a new report to TSDS PEIMS to display the NSLP participation status.

ITF Discussion

There were various questions regarding the NSLP-TYPE-CODE code table descriptions wording. Bryce Templeton stated that these are a direct reflection of the federal descriptions and that the food service directors at each district should be familiar with these programs. The ITF committee requested that additional guidance be available in Section 2.1 and 8.2.1 of the Texas Education Data Standards to assist the LEA PEIMS Coordinators with the data reporting process.

Bryce Templeton stated to the group that the Texas Education Agency (TEA) would add clarifying guidance that the “NSLP type information reporting should come from information provided by the LEA Food Service Director”. He also added that he would include that code 01 is the same as the Texas Standard Reimbursement Program in Section 2.1 and 8.2.1.

An ITF committee member asked if this information will need to be applied to previous school year's data. Linda Roska responded that this will not be retroactive.

An ITF committee member asked if it was possible to report two different codes in the same year. As an example, the campus reports a 02 and then changes to 01, will this be acceptable? Linda Roska stated that it is only reported once a year so it will not be captured twice for federal reporting. Bryce Templeton stated that according to information received from the Texas Department of Agriculture, a campus is set up with a single NSLP program type prior to the beginning of a school year and remains on that program type for the entire school year. A campus has the ability to change programs with each new school year.

ITF Action

The ITF committee made a recommendation to approve the addition of the NSLP-TYPE-CODE to the 2017-2018 TSDS PEIMS collections for the Fall submission with the provision that additional guidance and reporting information be included in the Texas Education Data Standards (TEDS).

PCPEI Discussion

Mary Ann Whiteker inquired if there were any questions or discussion points. No questions or discussion points were raised.

PCPEI Action

Motion: Paul Clore made a motion to approve the ITF recommendation as stated. Lisa Garcia seconded the motion.

Vote: The motion passed unanimously.

2. Financial Reporting Fund Code Revisions for 2017-2018 and 2018-2019

Action Item

For the 2017-2018 school year, the TEA School Finance department has identified multiple Fund Codes that will be retired from the Financial Accountability System Resource Guide (FASRG) effective with the 2017-2018 school year. The act by the TEA to remove these fund codes from the chart of accounts in the 2017-2018 FASRG creates the need to update the 2017-2018 and 2018-2019 Texas Education Data Standards publications.

Bryce Templeton presented the proposal to retire the following Fund Codes. He explained that because it takes two school years to retire an account code, the Fund Codes that are being removed from the FASRG for the 2017-2018 school year will be eliminated from the applicable payroll data reporting for the 2017-2018 school year and will be removed from the financial actual and SSA actual reporting for the 2018-2019 school year. LEAs must be able to report financial actual data related to the prior fiscal year for the account codes that were valid for budget and payroll.

2017-2018 Deletions for Payroll Reporting:

- 204 – ESEA Title IV-Safe and Drug-Free Schools and Communities Act
- 208 – Human Immunodeficiency Virus (HIV) Education
- 213 – ESEA Title I, Part-B-Even Start Family Literacy
- 237 – ESEA Title IV-Safe and Drug-Free Schools and Communities Act
- 243 – Career and Technical Education – Technical Preparation
- 249 – Career and Technical Education – Community Based Organization
- 252 – Career and Technical Education – Other Program Improvement
- 256 – ESEA Title I, Part F, Comprehensive School Reform
- 261 – Reading First
- 262 – Title II, Part D, Subpart I, Enhancing Education Through Technology
- 266 – ARRA of 2009, Title XIV, State Fiscal Stabilization Fund
- 269 – Title V, Part A – Innovative Programs
- 279 - Title II, Part D, Subpart 1 – Enhancing Education through Technology – ARRA (Stimulus)
- 280 - ESEA, Title X, Part C – Education for the Homeless Children and Youth – ARRA (Stimulus)
- 283 – IDEA – Part B, Formula – ARRA (Stimulus)
- 284 – IDEA – Part B, Preschool – ARRA (Stimulus)
- 285 – ESEA, Title I, Part A – Improving Basic Programs – ARRA (Stimulus)
- 293 - Shared Services Arrangements-ESEA Title IV-Safe And Drug-Free Schools And Communities Act
- 295 - Shared Services Arrangements-ESEA Title III, Part C-Education For The Homeless Children And Youth
- 297 - Shared Services Arrangements-Human Immunodeficiency Virus (HIV) Education
- 302 - Shared Services Arrangements-ESEA Title I, Part B, Subpart 3,-Even Start Family Literacy
- 326 - Shared Services Arrangements-ESEA Title IV Safe and Drug Free Schools And Communities Act
- 330 - Shared Services Arrangements-Career And Technical Education-Technical Preparation
- 336 - Shared Services Arrangements- Career And Technical Education-Community Based Organization
- 339 - Shared Services Arrangements- Career And Technical Education-Other Program Improvement
- 343 - Shared Services Arrangements-ESEA Title I, Part F, Comprehensive School Reform
- 348 - Shared Services Arrangements – Reading First
- 349 - Shared Services Arrangements – Title II, Part D, Subpart 1, Enhancing Education Through Technology
- 351 - Shared Services Arrangements – Community Service Grant Program
- 356 - Shared Services Arrangements – Title V, Part A – Innovative Programs
- 358 - Shared Services Arrangements – Title I SIP Academy Grant

- 361 - Shared Services Arrangements – Title II, Part D, Subpart 1 – Enhancing Education through Technology – ARRA (Stimulus)
- 366 - Shared Services Arrangements – ARRA of 2009, Title XIV, State Fiscal Stabilization Fund
- 389 - Master Mathematics Teacher
- 394 - Pregnancy, Education And Parenting Program
- 401 - State-Funded Optional Extended-Year Program
- 413 - Telecommunication Infrastructure Fund
- 417 - Educational Technology (Ed Tech) Pilot
- 421 - Master Reading Teacher
- 423 - Limited English Proficient (LEP) Student Success Initiative
- 424 - School Leadership Pilot Program
- 425 - Teacher Induction And Mentoring Program
- 426 - Texas Educator Excellence Award Grant Program
- 428 - High School Allotment Fund

2018-2019 Deletions for Actual and SSA Actual Reporting:

- 204 – ESEA Title IV-Safe and Drug-Free Schools and Communities Act
- 208 – Human Immunodeficiency Virus (HIV) Education
- 213 – ESEA Title I, Part-B-Even Start Family Literacy
- 237 – ESEA Title IV-Safe and Drug-Free Schools and Communities Act
- 243 – Career and Technical Education – Technical Preparation
- 249 – Career and Technical Education – Community Based Organization
- 252 – Career and Technical Education – Other Program Improvement
- 256 – ESEA Title I, Part F, Comprehensive School Reform
- 261 – Reading First
- 262 – Title II, Part D, Subpart I, Enhancing Education Through Technology
- 266 – ARRA of 2009, Title XIV, State Fiscal Stabilization Fund
- 269 – Title V, Part A – Innovative Programs
- 279 - Title II, Part D, Subpart 1 – Enhancing Education through Technology – ARRA (Stimulus)
- 280 - ESEA, Title X, Part C – Education for the Homeless Children and Youth – ARRA (Stimulus)
- 283 – IDEA – Part B, Formula – ARRA (Stimulus)
- 284 – IDEA – Part B, Preschool – ARRA (Stimulus)
- 285 – ESEA, Title I, Part A – Improving Basic Programs – ARRA (Stimulus)
- 293 - Shared Services Arrangements-ESEA Title IV-Safe And Drug-Free Schools And Communities Act
- 295 - Shared Services Arrangements-ESEA Title III, Part C-Education For The Homeless Children And Youth
- 297 - Shared Services Arrangements-Human Immunodeficiency Virus (HIV) Education
- 302 - Shared Services Arrangements-ESEA Title I, Part B, Subpart 3,-Even Start Family Literacy
- 326 - Shared Services Arrangements-ESEA Title IV Safe and Drug Free Schools And Communities Act
- 330 - Shared Services Arrangements-Career And Technical Education-Technical Preparation
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- 343 - Shared Services Arrangements-ESEA Title I, Part F, Comprehensive School Reform
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- 351 - Shared Services Arrangements – Community Service Grant Program
- 356 - Shared Services Arrangements – Title V, Part A – Innovative Programs

- 358 - Shared Services Arrangements – Title I SIP Academy Grant
- 361 - Shared Services Arrangements – Title II, Part D, Subpart 1 – Enhancing Education through Technology – ARRA (Stimulus)
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- 428 - High School Allotment Fund

ITF Discussion:

The ITF committee asked if these were codes are still being used. Bryce Templeton stated that these codes are being used but that these fund sources are gone and will no longer be valid going forward. The ITF committee then asked if the money is gone from these codes at which Bryce Templeton stated that yes, the money is gone. Bryce stated that it is important that schools and vendors both be aware of these changes as schools will begin the budgeting process for the 2017-2018 school year well before the beginning of the 2017 calendar year.

The ITF committee asked if this information is already available in the FASRG. Bryce stated that this information will be available in the 2017-2018 release of the FASRG.

It was then asked if the legislature were to re-fund these programs, will a new code be created or will the current Fund Code be re-used. Bryce Templeton stated that it would depend on the scenario. If the legislature were to re-fund a particular program that is being retired, TEA could bring that exact fund back. Any new funds would be added with new Fund Codes.

Glenn Shelton stated that it would be important to verify logic on any TSDS PEIMS reports that are using these Fund Codes to make sure that the reports were working properly in the absence of these Fund Codes.

ITF Action:

The ITF committee made a recommendation to approve the retirement of the C145 Fund Codes for the 2017-2018 and 2018-2019 school year with the caveat that the TSDS PEIMS financial reports be reviewed for any impact as a result of deleting these codes.

PCPEI Discussion

Mary Ann Whiteker inquired if there were any questions or discussion points. No questions or discussion points were raised.

PCPEI Action

Motion: Paul Clore made a motion to approve the ITF recommendation as presented. Mary Beth Metula seconded the motion.

Vote: The motion passed unanimously.

3. House Bill 2804 – Community and Student Engagement Ratings Data Collection (2017-2018 school year) **Action Item**

House Bill 2804 creates five domains for which the accountability rating will be calculated. The first three domains are based on various assessment calculations. Domain four focuses on FHSP, Military, and other Performance Acknowledgement Indicators, all of which have currently being addressed.

The fifth domain requires that, beginning in the 2016-2017 school year, each district/campus submit to the Texas Education Agency (TEA) three out of eight Community and Student Engagement (CASE) indicators for which they will be rated on in the following year. These three CASE choices will be submitted to TEA at the end of the 2016-2017 school year in PEIMS submission 3 (Summer). The CASE indicators are:

- Fine Arts
- Wellness and Physical Education
- Community and Parental Involvement
- 21st Century Workforce Development Program
- Second Language Acquisition
- Digital Learning
- Drop Out Prevention
- Education Programs for Gifted and Talented

In the 2017-2018 school year, the districts/campuses will be required to report their ratings on the three previous selected CASE indicators to the TEA in a manner such that the TEA can use these in the 2017-2018 accountability ratings. The ratings for the three selected indicators will need to be collected prior to the end of the school year (tentative date is May 15, 2018) in order to meet department deadlines and therefore will need to be collected separately from other PEIMS submissions.

Proposed changes include:

- Add the CASE Performance Ratings (data elements E1531-E1540) to the existing TSDS collection (Not PEIMS)
- Remove CASE Performance Ratings (data elements E1531-E1540) from PEIMS submission 3
- Update the C198 – PERFORMANCE-RATING-CODE code table to include an A-F scale notations on each of the existing codes(dual-translation)
- Add validations to verify consistency between submission 3 (previous year) and the data submitted via the TSDS collection
- Move CASE Performance Ratings report for data elements E1531-E1540 from PEIMS submission 3 to a new TSDS Report

ITF Discussion:

The ITF committee inquired about the reporting date as it falls right at the end of the school year when districts are at their busiest. Bryce Templeton explained that the information must be provided as early as possible in order to comply with the legislative mandate. The TEA Performance Reporting Division must have the data available to them by June 1, including the information in the accountability ratings, as required by law, in order to complete their work.

The ITF committee expressed a concern over the amount of time it will take for the committees that were formed to create the ratings, to prepare for an earlier submission. Terri Hanson stated that nothing is changing for the 2016-2017 school year except that the LEAs must select the three choices and establish the ratings criteria about one year in advance. The reporting changes for the actual ratings will not begin until the 2017-2018 school year. Bryce Templeton asked Jamie Crowe to speak regarding when districts are able to begin the process of determining the ratings for the 2017-2018 school year. Jamie Crowe

responded that the criteria are locally determined which gives the districts flexibility regarding their timeline.

The ITF committee requested that the TEA consider moving the timeline up to March or April to avoid the conflicts with other end of school year activities. Terri Hanson responded that the use of TSDS allows the district to submit at any time. For example, if the ratings were ready on September 1st, the district could submit on that date. The issue is more about the due date as there will not be an extension or re-submission for this data.

Bryce Templeton stated that it is imperative that a school get this data submitted by the due date or they will be negatively impacted in their accountability ratings for Domain 5. Jamie Crowe explained the importance of reporting the data. This data will be 10% of the accountability rating so if it is not reported, the highest rating they could get would be a 90%.

Terri Hanson stated that since the information being reported is PEIMS data that the role would be the PEIMS role. The ITF committee requested that the ESC have the PEIMS Acceptor role so they can verify whether a district has submitted or not. The ITF committee stated that from a service center perspective the PEIMS role would be easiest.

The ITF committee requested that since this process will be under the PEIMS umbrella, that the deadlines be included in the PEIMS Submission Timetable in TEDS. Peggy Sullivan requested that the deadline be the first Thursday in May in order to align with the currently accepted convention.

ITF Action:

The ITF committee made a recommendation to approve the Case Ratings Indicator proposal to move the CASE ratings from PEIMS submission 3 to the TSDS collection for the 2017-2018 school year with the caveat that the validations be updated, the submission dates be included in the PEIMS Submissions Timeline table, and the submission deadline be updated to the first Thursday in May annually.

PCPEI Discussion

Mary Ann Whiteker inquired if there were any questions or discussion points. No questions or discussion points were raised.

PCPEI Action

Motion: Paul Norton made a motion to approve the ITF recommendation as presented. Paul Clore seconded the motion.

Vote: The motion passed unanimously.

4. Request for a New Member to the ITF Committee

Pablo Martinez Sr. has been requested by Houston ISD to represent Houston ISD on the Information Task Force committee with Nancy Cintron as his alternate. Houston ISD is requesting that Pablo and Nancy switch their roles with Pablo becoming the seated member.

PCPEI Discussion

Bryce Templeton stated that this was a switch for seated member and alternate between Pablo Martinez Sr. and Nancy Cintron (current seated member).

Mary Ann Whiteker restated that the committee understands that this is a switch between the current seated member and the alternate.

PCPEI Action

Motion: Paul Norton made a motion to approve the ITF request. Bernadette Cardenas seconded the motion.

Vote: The motion passed unanimously.

Part B: September 27, 2016 ITF Meeting

1. Sunset Review for the Texas Student Data System Education Organization Interchange Action Item

Texas Education Code 42.006 specifies that the Commissioner of Education shall annually review the PEIMS data collections for continued authority to collect data. The review of the Education Organization data interchange starts the Sunset review process for the TSDS system data elements for the PEIMS and TSDS data collections. Bryce Templeton explained that Texas Education Agency (TEA) will review four to five interchanges a year and will present the findings to the ITF committee.

Bryce Templeton summarized the Subset Review process for the TSDS PEIMS reporting structures. TEA had previously accelerated the sunset review process on the Legacy PEIMS system in order that the collections would be authorized through the 2015-2016 school year. For the TSDS PEIMS system, there are 13 interchanges, TEA will utilize a 3-year review cycle, similar to the one used for the PEIMS Legacy system and will present at least 4 TSDS interchanges each school year for review. One year will have to have 5 TSDS Interchanges reviews to complete the work on a three-year cycle.

Bryce Templeton went through each XML complex and each complex data element in the Interchange Education Organization justifying the necessity of each element. Once the presentation was complete Nancy Dunnam opened the floor up for discussion.

ITF Discussion:

The ITF committee began by discussing the TOTAL-NUM-SCHOOL-BOARD-REQUESTS (E1556) and the TOTAL-COST-SCHOOL-BOARD-REQUESTS (E1557). They asked the TEA how the elements are used. Bryce Templeton stated that while these data elements are still mandated in statute, there is also no stated purpose for the information. TEA is obligated to respond to public information requests that are submitted to the TEA for this information.

The ITF committee asked if there was potential in eliminating the elements since they have no stated purpose. Bryce Templeton expressed that the TEA employees cannot lobby or advocate for these changes; a school district could approach their legislative representatives to request these elements be removed from statute. Bryce also stated that based on the actions by the ITF, the Commissioner of Education could consider whether or not to ask the Texas legislature to remove the reporting requirement from statute. Discussion ensued regarding whether or not there was an issue with these two elements being collected via PEIMS. The ITF committee agreed that, based on current usage, the necessity of data is not clear. An ITF committee member stated that though some deem the data useless, for their district, it serves a purpose for recording excessive requests that are then reported back to the board president.

ITF Action:

The ITF committee made a recommendation to approve the Sunset Review of the Education Organization Interchange with the caveat that the following statement be included in their motion.

One charge of the ITF committee is to review PEIMS data elements through the Sunset Review process for their necessity and efficiency. The ITF committee understands that TEC 11.1512 requires the collection of the TOTAL-NUM-SCHOOL-BOARD-REQUESTS (E1556) and the TOTAL-COST-SCHOOL-BOARD-REQUESTS (E1557). The ITF committee has not seen any usage or reporting of these elements at the state level and therefore the ITF committee suggests that the data be collected and reported at the local level in an alternative method such as the LEAs displaying the data on their websites.

PCPEI Discussion

Mary Ann Whiteker stated that the collection of these elements is by State Statute. Bryce Templeton stated that the ITF Committee had concerns over the collections of these elements at the State level and would the PCPEI Committee also agree to pass along this concern to the TEA Commissioner. There was a general discussion among the PCPEI members of the usefulness of this data to curb abuse of Local School Board members and their requests for information. Terri Hanson reiterated to the committee if they would consider approving the statement from the ITF committee to go the Commissioner.

The PCPEI committee did not support the statement from the ITF committee but did agree to the Sunset Review of the Education Organization Interchange.

PCPEI Action

Motion: Paul Clore made the motion to 'not' approve the ITF statement but approve Sunset Request. David Harris seconded the motion.

Vote: The motion passed unanimously.

Open Forum

There were no Open Forum items discussed.

Next PCPEI meetings

Bryce Templeton wanted to make sure that January 17, 2017 would be a possible date for the next meeting. Mary Ann Whiteker stated that this date would work for her and there were no objections stated for this date from the other committee members.

Adjournment

The October 18, 2016 PCPEI meeting was adjourned at 11:00 a.m.